OP Staff Meeting
January 10, 2011

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Anthony Rum</td>
<td>✓</td>
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<tr>
<td>Lupe Cruz</td>
<td>✓</td>
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<tr>
<td>Armando Carmona</td>
<td>✓</td>
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<td>Marjan Riazi</td>
<td>✓</td>
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<td>Armando Guerrero</td>
<td>A</td>
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<td>Nadim Houssain</td>
<td>✓</td>
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<td>Stanley Tzankov</td>
<td>A</td>
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<td>Paul Monge-Rodriguez</td>
<td>✓</td>
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<tr>
<td>Evan Herschberger</td>
<td>✓</td>
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Fellows:
Kenia Christian
Jennelle Hadar
Justin

Office Logistics:
• Hourly commitments
  – Fellows will have shared office hours with commissioners
  – Get in a first meeting this week and establish a set of office hours

Goals and Expectations:
• Learn from leadership, what qualities everyone has
• Learn more about AS
• Check Emails at least once a day
• Try to be quick to respond
• Work together on campaigns and projects
• If you don’t have anything specific, jump onto other commissioner’s projects
• Don’t be afraid to ask for feedback
• Always ask questions
• Collaborate with other campus groups on campaigns
• Get the word out to more students
• Networking, meeting people around campus and within the office
• Don’t be afraid to say no; don’t take on too much if you already have enough on your plate
• Delegate tasks, especially if it’s too much
• Educate myself more on my area
• Create change on our own
• Think of yourselves as public servants
• Never lose sight of the fact that your role has the potential to benefit a lot of people
• Be very accessible

Office Projects

Student Food Bank
• Near getting signed to be an agency member
• Coming up with a process for how to pick up food
• Who will be there during hours of distribution
• Hoping to have service open during Week 5, but definitely by the end of the quarter
• Met with Beth, new media tech person
• Surveys that will be distributed throughout campus, Facebook
• Possibly make t-shirts

SIDE
• Would allow undergrads to work with faculty members to develop courses they would teach that other students would be able to take for credit
• Democratizing the school
• Way for students who have particular interests that aren’t in the curriculum to incorporate that into the curriculum
• Way to work with faculty and encourage students to teach
• Currently drafting a proposal that would go to Academic Senate (Faculty equivalent to AS)
• Would need help in distributing proposals to other faculty members